8a 05/03/16

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

2018 PERSONNEL ACTION CODE:

A- Appointment

R-Reclassification

T - Transfer P - Promotion E- End of Probation S - Separation

D - Demotion

O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

DATE: May 3, 2016

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Schmitz, Kenneth	Building Services	3-01-16	Director	\$77,000/year	0%	0	Job Title Change from Superintendent to Director.
Holden, Steve	Building Services	5-9-16	Building Services Supervisor	\$51,876/year	17%=\$7,587/ year	P	Promotion from Maintenance Tech to Supervisor. One additional week of vacation
Martin, Max	County Sheriff	5-15-16	Civilian Jailer	\$18.19/hour	4%=\$.71/hr	R	Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2.
Thomas, Anthony	County Sheriff	5-15-16	Civilian Jailer	\$18.19/hour	4%=\$.71/hr	R	Per CWA Civilian Officer Contract agreement, from Class 3 to Class 2.
Brand, Derek	County Sheriff	5-16-16	Sheriff Deputy	\$26.92/hour	6%=\$1.64/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Tadlock, Troy	County Sheriff	5-16-16	Sheriff Deputy	\$26.92/hour	6%=\$1.64/hr	R	Per CWA Deputy Sheriff Contract agreement, from Class 1 to Senior Class.
Tyler, Aaron	Juvenile Detention	5-21-16	P/T Youth Worker	\$23.29/hour	5.5%=\$1.24/ hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 4 to Grade 1/Step 5.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:

Ed.S. Gilleland

The above and foregoing having been submitted is disposed of as follows:

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WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO:

Board of Supervisors and the Taxpayers of Woodbury County

FROM:

Ed Gilliland, Human Resources Director

SUBJECT:

Memorandum of Personnel Transactions

DATE:

May 3, 2016

For the May 3, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Building Services Superintendent, job title change to Director.
- 2) Building Services Maintenance Tech, Promotion to Supervisor.
- 3) County Sheriff (2) Civilian Jailers, from Class 3 to Class 2.
- 4) County Sheriff (2) Deputies, from Class 1 to Senior Class.
- 5) Juvenile Detention P/T Youth Worker, from Grade 1/Step 4 to Grade 1/Step 5.

Thank you